



# STATE OF CONNECTICUT

## OFFICE OF POLICY AND MANAGEMENT

TO: Members of the Municipal Finance Advisory Commission

FROM: Kimberly Kennison *Kimberly Kennison*  
Executive Financial Officer

DATE: August 3, 2021

SUBJECT: Agenda for MFAC – Wednesday, August 18, 2021

The next MFAC meeting is scheduled for August 18<sup>th</sup> at 10:00 am and will be conducted remotely by telephone and via Microsoft TEAMS. Information for attending the meeting is as follows:

### Attendance Instructions:

Attendance by phone use the following telephone number and access code:

Telephone Number: 860-840-2075  
Meeting Access Code: 250 256 485#

Attendance by Microsoft TEAMS

The link to join the meeting via TEAMS has been distributed via email to your electronic calendar. If you did not receive the link, please email [Alexis.Aronne@ct.gov](mailto:Alexis.Aronne@ct.gov).

### The Agenda is as follows:

1. Call to order
2. Approval of the minutes to the June 30, 2021 meeting
3. Town of Brooklyn
  - Current FY 2020-21 Budget to Actual results with projections through June 30, 2021
  - FY 2021-22 Budget adopted on June 28, 2021 and budget assumptions
  - Corrective Action Plan June 30, 2020 Audit and Management Letter findings status update
  - Finance Director search status
  - Other fiscal related matters
4. City of Derby
  - Review of the June 30, 2020 Audit Results
  - Corrective Action Plan June 30, 2020 Audit and Management Letter findings status update
  - Current FY 2020-21 Budget to Actual results with projections through June 30, 2021
  - FY 2021-22 Adopted Budget and budget assumptions
  - Response to August 3, 2021 letter to City of Derby on behalf of the MFAC
  - Other fiscal related matters

5. Town of Hamden
  - Current FY 2020-21 Budget to Actual results with projections through June 30, 2021
  - FY 2021-22 Adopted Budget and budget assumptions
  - Response to August 3, 2021 letter to Town of Hamden on behalf of the MFAC
    - Detailed bond refunding plan
    - 5-Year (or longer) capital plan
    - Plans for use of ARPA funds
    - Fund Balance Policy
  - Corrective Action Plan June 30, 2020 Audit and Management Letter findings status update
  - Other fiscal related matters
6. ARPA Funding Overview
7. Information Updates
  - Town of Ellington data submission
  - Town of Plymouth data submission
8. FHMS Project Update
9. Other Business
  - Naugatuck Pension Obligation Bonds

Please contact Alexis Aronne at [alexis.aronne@ct.gov](mailto:alexis.aronne@ct.gov) for any questions you may have.

Cc:

Richard Ives, First Selectman, Town of Brooklyn  
Stephanie Levin, Finance Director, Town of Brooklyn  
Richard Dziekan, Mayor, City of Derby  
Agata Herasimowicz, Director of Finance, City of Derby  
Lori L. Spielman, First Selectman, Town of Ellington  
Tiffany Pignataro, Finance Director, Town of Ellington  
Felicia LaPlante, Assistant Finance Director, Town of Ellington  
Curt B. Leng, Mayor, Town of Hamden  
Scott Jackson, Director of Finance, Town of Hamden  
David V. Merchant, Mayor, Town of Plymouth  
Ann Marie Rheault, Finance Director, Town of Plymouth  
Secretary of State  
State Treasurer's Office